



Application for Hardship Exceptions

South Carolina High School League
PO Box 211575
Columbia, SC 29221-6575
803-798-0120

A waiver of the South Carolina High School League eligibility is possible under By-Laws, Article III, Section 5 of the League's Handbook and may be considered if conditions exist or existed causing a student to be in violation of a rule. There cannot be an exception to the age rule. Please complete this form and furnish the additional information needed to develop acceptable proof that the student should be considered for this waiver

1. School applying for exception _____
2. Name of Student _____ Grade _____
3. Date student enrolled in your school _____
4. If a transfer student, list former's school's
Name: _____
Address: _____
Principal: _____
Telephone: _____
5. a. For which rule are you requesting an exception? (Circle One)
Residence/Transfer Four-Year Rule Attendance Academics
b. Special Conditions Criteria: (Circle One)
Extraordinary Circumstances Medical Financial
6. Include a transcript, if it is needed to support the request. (Required for appeal of Four-Year Rule & Attendance/Academic Rule)
7. School officials must include a brief narrative explaining the situation and why they feel this student should be considered for hardship. You must clearly state what you perceive to be the hardship.
8. Include written statements from individuals that have personal knowledge of the facts. We need those persons in authoritative positions such as: school officials; including principals, superintendents, counselors, etc., and doctors, social workers, employers, ministers, etc.
9. Include written statements from parents.
10. Include a written statement of support from the administration of the former school.

Signature of Superintendent or Principal

Date

LEAGUE ACTION

Signed

Date

FILING PROCEDURES FOR HARDSHIP

1. The principal or superintendent completes the application, signs the application, and includes the support material requested on the form and then mails all information to the League Office.
2. The Commissioner reviews the material, and if all is in order, issues a written opinion. If additional material is needed to prove the situation, the Commissioner will contact the school and request the additional information to be supplied by the school or parent.
3. If the opinion is favorable, the students' name may be submitted on *Certificate of Eligibility* provided he/she meets all other requirements.
4. If the opinion is unfavorable, the student is ineligible. An appeal process is available to schools that wish to appeal the Commissioner's opinion to the League's Executive Committee.
5. The request for an appeal must be made by the principal or superintendent and must be made in writing to the League Office.
6. The Commissioner will contact the principal of the school making the appeal and notify him/her of the time and place when the appeal will be heard.
7. At the appeal hearing all parties will have time to discuss the situation and ask questions. A decision will be made at this hearing as to whether or not the Committee will uphold or overturn the Commissioner's opinion.